



BUSINESS SYSTEMS EXECUTIVE

THE ROLE

The Business Systems Executive assists the General Manager in implementing cross-departmental projects in the company to improve internal efficiencies and productivity as it scales up operations and will be based from our Head Office in Cairns.

The scope of projects undertaken include review and re-engineering of internal business processes, adoption of technology new technology tools including software packages, as well as getting full benefits from existing software and technology platforms in the company.

This position will also take overall project management responsibility for maintaining and updating our CRM, Reservations system (Resco), Accounting system (Attaché) and HELM (Marine system) from a process and technical standpoint.

WHAT YOU WILL BRING TO US

We are seeking a passionate and driven Business Systems Executive with an ambition to grow their career with us. Key attributes required are:

- Familiarity with assessing and re-engineering legacy business processes.
- Solid grasp of technical tools to enable business process efficiency.
- Cross-departmental project management experience with significant systems component.
- Ability to work with diverse teams.
- Ability to work in a self-directed manner without extensive formal structure. Flexibility to sail on ships and attendance of turnarounds if required.

WHAT WE CAN OFFER YOU

- Career growth in a progressive and expanding Australian company.
- A supportive and collaborative office team environment.
- The opportunity to work and travel in amazing destinations and with inspiring products.

Don't miss the opportunity to join our team! If this sounds like the position for you, please send through a cover letter and resume to: careers@coralexpeditions.com

As we screen all applicants and select candidates whose qualifications and experience meet our needs, we will carefully consider your application during the initial screening and will contact you if you are selected to continue in the recruitment process. We wish you every success!



Our Expeditions

- > The Kimberley
- > Great Barrier Reef
- > Cape York & Arnhem Land
- > Tasmania
- > Australia's West Coast
- > South Australia
- > Australian Circumnavigation
- > Papua New Guinea
- > Raja Ampat & Spice Islands
- > Solomons & Vanuatu
- > New Zealand
- > Islands Of The Indian Ocean