



RECRUITMENT EXECUTIVE

Coral Expeditions, Australia's leading small ship cruise line, has a 35 year history of innovation in expedition cruising. We operate a fleet of Australian flagged small ships operating to the highest standards of safety and hospitality. Our guests come from Australia and the wider world. Our itineraries include the Great Barrier Reef, Cape York and Arnhem Land, The Kimberley Coast, Tasmania, Papua New Guinea and Spice Islands of Indonesia.

Coral Expeditions is Australia's pioneering cruise line with a 35 year history of innovation and high quality marine operations. We operate a fleet of 3 Australian flagged small ships operating to the highest standards of safety and hospitality. Our guests can choose from a range of itineraries.

OUR ROLE:

This great role is an ideal step for candidates who have a passion for recruitment and onboarding of new crew and team members. Duties will include but not limited to:

- > Compile and prepare information for advertising of vacant positions.
- > Facilitate the recruitment process, maintaining an active candidate pool database via the careers inbox.
- > Liaison with various departments in relation to positions, candidates and interviews.
- > Maintain relationships with required agencies.
- > Complete all employment documentation.
- > Induct all new crew and team members.
- > Design effective strategies for improved recruitment.

THE SUCCESSFUL APPLICANT WILL PREFERABLY HAVE:

- > At least 2 years' experience in a recruiting role.
- > Excellent communication skills and high level of attention to detail.
- > The ability to prioritise in a fast-paced environment.
- > A desire to work within a team focussed environment.
- > Have a hands on approach, experience working with remote locations, cruise or marine an added advantage

If this sounds like the position for you please e-mail your resume and cover letter to hrmanager@coralexpeditions.com

Due to the sheer number of applications we normally receive, we are unable to respond to each application, however should your application be shortlisted you will receive notice from us by email, good luck!

Head Office

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Our Expeditions

- > The Kimberley
- > Great Barrier Reef
- > Cape York & Arnhem Land
- > Tasmania
- > Australia's West Coast
- > Australian Circumnavigation
- > Papua New Guinea
- > Raja Ampat & Spice Islands
- > Sulawesi, Komodo & Krakatoa
- > Solomons & Vanuatu
- > New Zealand
- > Islands Of The Indian Ocean

Our Ships

- > Coral Geographer
- > Coral Adventurer
- > Coral Discoverer



Coral Expeditions
Best Cruise Line for Adventure



GREEN TRAVEL