

MAINTENANCE CONTROLLER

Coral Expeditions, Australia's leading small ship cruise line, has a 34 year history of innovation in expedition cruising. To cope with fleet growth, it is now looking for an Maintenance Controller.

The Maintenance Controller organises and supervises maintenance activities to ensure work done meets required quality standards. This extends to cost management, crewing and compliance to company and legislative requirements pertinent to the operation and the vessels.

The Maintenance Controller facilitates in-depth troubleshooting to help engineering crew and contractors to resolve issues, providing advice on ship and system maintenance.

- Planning; Collaborating with the Marine Superintendent and Maintenance Systems and Inventory Administrator to develop maintenance plans for scheduled or breakdown maintenance,
- Operations; Support diagnosis of defects and troubleshoot maintenance discrepancies, make on time decisions for schedule changes to resolve conflicts among maintenance and daily operations schedule, including responding outside of normal office hours
- Regulatory Requirements; Be familiar with company and fleet regulatory requirements and certification. Assist the MS to ensure certificates are recorded and current
- Maintenance Coordination; Efficiently schedule maintenance activities in port, verify completion to appropriate standards,
- Refit; Onsite co-ordination of refit projects to achieve timelines and desired outcomes, work with the MS to prepare for, oversee and schedule vessel surveys (refit),
- Contractor Management; Review and develop preferred contractors contacts / contracts for key operational ports to facilitate planned, after hours and emergency maintenance / repair.
- Financial Management; Works with the MS to find cost effective, appropriate quality and safe solutions to operational issues, record and review Repair and Maintenance expenditure working to set budgets
- Continuous improvement; Review guest feedback to identify and resolve maintenance issues
- Regulatory; Ensure all regulations along with guidelines are enforced,
- Inventory management; Supervise all parts procurement for repairs and coordinate to achieve on time repairs.
- Administration; Maintain and record Marine Operations documentation including: Purchase Orders and expenditure, ISM, CEMS, monthly reports, and ships records & correspondence

QUALIFICATIONS

- Diploma Project Management

EXPERIENCE

- Minimum 5 years' experience in maintenance management,
- Minimum 10 years maintenance background
- Experience with SMS and ISM

SKILLS

- Excellent verbal and written communication
- Excellent Problem-solving ability
- Proficient in Microsoft Office suite (Word/Excel/PowerPoint)
- Organised and able to meet deadlines

This position is a full-time salary position which is open to candidates based in Australia whom hold Australian residency due to the nature of our business, with substantial Australian work experience.

Please e-mail your resume and cover letter to careers@coralexpeditions.com

As we screen all applicants and select candidates whose qualifications and experience meet our needs, we will carefully consider your application during the initial screening and will contact you if you are selected to continue in the recruitment process.

We wish you every success!

Head Office

246 Hartley St, Bungalow, QLD
4870 Australia

1800 079 545

coralexpeditions.com

ABN: 51 010 809 417

Our Expeditions

- > The Kimberley
- > Great Barrier Reef
- > Cape York & Arnhem Land
- > Tasmania
- > Australia's West Coast
- > Australian Circumnavigation
- > Papua New Guinea
- > Raja Ampat & Spice Islands
- > Sulawesi, Komodo & Krakatoa
- > Solomons & Vanuatu
- > New Zealand
- > Islands Of The Indian Ocean

Our Ships

- > Coral Geographer
- > Coral Adventurer
- > Coral Discoverer
- > Coral Expeditions II

